



SCHEME NAME: SECURE PERSONAL PENSION SCHEME

DIRECT DEBIT AUTHORIZATION FORM (FIXED)			
PERSONAL DETAILS			
SURNAME		OTHER NAMES	MOBILE NUMBER
EMPLOYER		SSNIT NUMBER	POSTAL ADDRESS
SPTL MEMBER NUMBER	EMAIL ADDRESS		
PAYMENT DETAILS	<input type="checkbox"/> NEW	<input type="checkbox"/> AMEND	<input type="checkbox"/> CANCEL
AMOUNT IN FIGURES		AMOUNT IN WORDS (TOTAL AMOUNT)	
CONTRIBUTION AMOUNT: GH¢.....		
BANK CHARGES: GH¢ 3.00		
TOTAL AMOUNT: GH¢.....		
DATE OF FIRST DEDUCTION	SUBSEQUENT DEDUCTIONS	DAY OF DEDUCTIONS	END DATE
DD / MM / YYYY	<input type="checkbox"/> MONTHLY <input type="checkbox"/> QUARTERLY	<input type="checkbox"/> DD / MM / YYYY <input type="checkbox"/> Until further notice in writing
INSTRUCTION TO CUSTOMERS BANK			
BANK NAME		ACCOUNT BRANCH	TYPE OF ACCOUNT
			<input type="checkbox"/> CURRENT <input type="checkbox"/> SAVINGS <input type="checkbox"/> OTHER
SORT CODE	ACCOUNT NAME		ACCOUNT NUMBER
DECLARATION			
I/We, the undersigned hereby authorize my/our bank, to deduct my/our contributions for the benefit of Secure Pensions Trust Limited as indicated above subject to the terms and conditions provided below. Secure Pensions Trust Limited is indemnified against any claim or liability that may arise BUT NOT limited to my/our providing the wrong bank details or any other error in my/our instruction in respect of which Secure Pensions Trust Limited acts in implementing my/our Direct Debit Authorization. I / We understand that the withdrawals hereby authorized will be processed through an Automated Clearing House platform provided by Ghanaian Banks.			
TERMS & CONDITIONS:			
<ol style="list-style-type: none"> The efficiency of the Direct Debit scheme is monitored and protected by all parties involved. If an error is made by any of the parties involved, you are guaranteed a full and immediate refund to own bank account by the originator of the error. You can cancel this mandate at any time by writing to Secure Pensions Trust Limited within 20 working days in advance of your account being debited. Secure Pensions Trust Limited has agreed to advance notice of the amount at least 10 days before the date of the first debit. The notice will be provided by electronic means by email and SMS where the contributor has provided them. 			
CLIENT SIGNATURE		DATE	OFFICE USE ONLY
.....		DD / MM / YYYY	VERIFIED BY: DATE: